



# **YubiOn**

# **WindowsLogon Standalone**

# **User's Manual**

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## How the user logs on

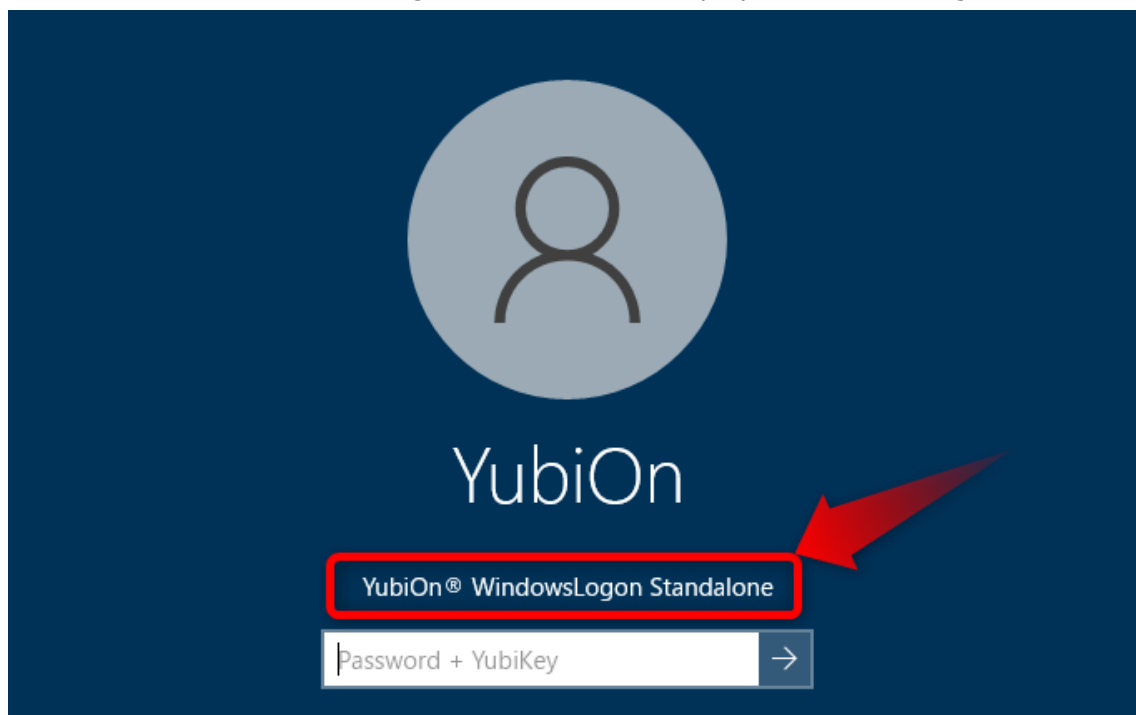
Devices that apply two-factor authentication settings with this application must log on by entering a one-time password (OTP) by YubiKey following the Windows passwords.



Hereafter, we will explain how to log on with two-factor authentication using YubiKey.

### 1. Start the device and select or enter a user to log on.

Confirm that "YubiOn® WindowsLogon Standalone" is displayed below the logon user name.



**[Information] If YubiOn is not displayed on the logon screen**

If the above is not displayed, click “YubiOn® WindowsLogon Standalone (YubiKey icon)”.



**If the user of this application is forced (in secure mode), “Sign-in options” will not be displayed.**

**[Information] If YubiOn is not displayed in the sign-in options**

If the “YubiOn® WindowsLogon Standalone” icon is not displayed even after opening “Sign-in options”, YubiOn settings are required, so please contact the person in charge of settings.

## 2. Enter your Windows password in the password entry field.

Do not press Enter at this stage.



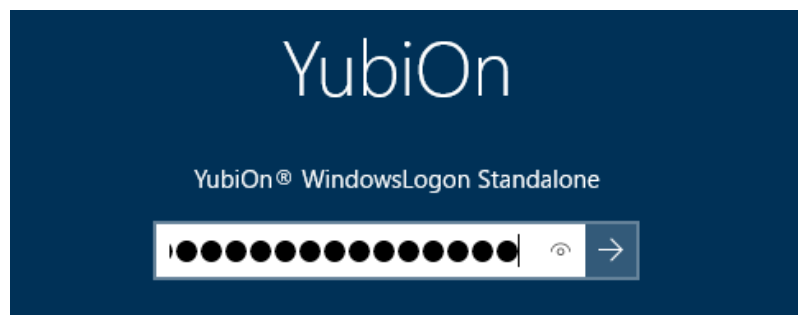
## 3. Insert your YubiKey into the USB port.

Make sure the metal part in the center lights up.



## 4. With the password entered, continue tapping the metal part of the YubiKey.

When you tap the YubiKey, "Enter" is automatically entered after the one-time password is output.



After entering the YubiKey, if the “Windows password” and “YubiKey one-time password” are correct, the logon will be successful.

#### **[Information] When logon fails**

If two-factor authentication using YubiKey fails, the following are possible reasons.

- Input was made with Caps lock enabled.  
Disable Caps lock and tap YubiKey.
- OTP is not output correctly due to poor contact of the device’s USB port or USB hub.  
Please check the connection of YubiKey and make sure that the one-time password is output normally.
- The entered Windows password is incorrect.  
Make sure you are entering the correct Windows password.
- A YubiKey that has not been assigned to a logon user was used.  
In this case, please contact the person in charge of setting this application.

#### **How to check the one-time password output**

1. Insert the YubiKey into the USB port.
2. Open a text editor.
3. Touch the metal part of the YubiKey.
4. It is normal if a string of 44 characters is printed. (half-width input)